

SRI LANKA CLIMATE FUND	
Title: Data Protection Policy	Doc. No: SLCF-GHG-PLC-002-01
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Prepared by: Quality Manager	Reviewed and approved by: CEO

CONFIDENTIALITY STATEMENT

Sri Lanka Climate Fund (SLCF) is dedicated to and responsible for processing the information of its clients, stakeholders, employees, and other interested parties with absolute caution and confidentiality. We follow the best practices to protect the data gathered from our clients, employees, and stakeholders.

SLCF has a Data Protection Policy in place that ensures its employees, clients, and stakeholders that their data is protected and handled accordingly with absolute caution and confidentiality. The Data Protection Policy is available on our website and can be requested from our office. The rules outlined in this policy apply regardless of whether the data is stored electronically, on paper or on any other storage device.

In compliance with policy, appropriate procedures have been developed to safeguard and maintain the privacy of our clients. As per the procedures, at the outset of each business, a non-disclosure agreement is signed with each client and thereby SLCF obligates to collect, store, handle and secure data fairly, transparently and with confidentiality.

Furthermore, through the established policies and procedures, SLCF is committed to safeguard rights of clients and answer queries they may have about how SLCF receives, protects, and uses their personal and institutional level data.



G A M C Ariyathilaka
Chief Executive Officer
Sri Lanka Climate Fund

Date: 10.01.2020